

TERMS & CONDITIONS

I, the undersigned acknowledge and agree to comply with the Terms and conditions stated at the Application Form.

1. The Address stated in the application including the telephone numbers is my chosen address for any communication by the Institute related to the training to complete all legal formalities in accordance to the applicable laws and regulations and to get the concerned entities approvals before the commencement of the training course.
2. I shall bring at the first day of training and before commencement of the practical training to the institute Receptionists the documents mentioned hereunder :
 - a. Valid learning license.
 - b. Valid Test Date Paper / Test card.
 - c. Any other document requested by the Institute /or required by the applicable laws and regulations.
3. In case I did not provide the above mentioned documents the Institute has the right to stop my attendance at the simulator lessons /or attending any of the decided tests and debiting me with the fees.
4. The training courses provided by the Institute are dependant on strict session Attendance and continuation of the training completion of the Course sessions is not considered as completion of my training. Training sessions will be continued automatically with the same instructor and at the same timings which I shall attend until I finish my registered number of classes. And if I wish to continue my training I shall inform the receptionist 3 days before finishing my registered classes. On failing the first road test, the students must go to the receptionist to stop his/her training. He is required to pay 8 more classes along with test fees before appearing for the next road test which according to the waiting list.
5. The dates determined by the Institute for the commencement of the training and the tests thereafter are an approximate indication which the Institute might change as it sees fit. In the event of my inability and/or refusal to commence training, the first such absence shall be debited from the total number of lessons contracted with the Institute. I shall also pay the test fees in case I did not attend the test.
6. Trainee of the institute must attend all lectures before attending the driving test. I shall pay the lectures fees in accordance attached Fees Schedule.
7. Training session's duration for light motor vehicle & motorcycle shall be 30 minutes & 25 minutes for other categories. The training of heavy bus and trucks will be arranged in groups and every trainee will drive on his turn.
8. The Institute has the right to stop further training and /or attending the test in the event of my absence beyond 3 days within a month.
9. The institute has the right not to book a road test for students if they have not passed their assessment test.
10. If I wish to complaint I must submit any complaint directly to the Institutes Customer Service Supervisor.
11. Stoppage of training:
 - a) I must personally inform the receptionists in case I wish to stop my training for any reason at least 2 days in advance. Fax, telephone, e-mail or informing the instructors is not acceptable.
 - b) For stoppages exceeding one month, I shall wait my turn in accordance with the waiting list.
 - c) If training stoppage exceeds six months, I shall undergo a fresh Assessment test.
 - d) If my training stoppage exceeds six months, I must redo all internal and assessment tests due to its cancellation in accordance to the concerned department's regulations.
12. If I desire to change my instructor or training timings, I shall personally submit a written request with specific reasons at least 3 days in advance.
13. Changing the instructor or timings is conditional on management approval. In case I fail more than 7 times in the final test. I must attend the "Evaluation Test" to find out the reasons for failure. The Institute has the right to transfer me to a senior instructor or Supervisor.
14. Cancellation of Registration:

All payments to the Institute are non refundable except for the down payment which shall be paid back after deducting 300 Dirham for Administrative and Service expenses and in the cases indicated hereunder only on the condition that the cancellation of registration is effected within the first year from the date of registration:

 - a) Visa cancellation (not Visa Transfer) on the condition that I did not start training.
 - b) Obtaining a driving license before starting the training with the institute.

In case I wish to continue the training this must be done within one year from the registration date.
15. Test Fees :

I shall pay the designated Test fees in accordance to the applicable laws and regulations to the concerned entities, and those applied by the Institute accompanied with any other administrative and/or operational fees as defined in the First page.
16. I must be available at the training sessions designated place and times, the Institute shall not be responsible for my delay.
17. The Institute shall not be responsible for any accident involving me during the course of training except covering the insurance fees and as for the pregnant ladies, the Institute is not responsible for any damages or injuries cause during the training and testing.
18. I shall not give any gifts and/or services whatsoever to any of the Institute employee.
19. The Institute Management dose not guarantee my passing the tests and has no right whatsoever to interfere in the R.T.A Examiner's decision and/or object to it.
20. Only the R.T.A Examiner is authorized to re-take or change the results of the test.